

EAST HERTS COUNCIL

ANNUAL COUNCIL – 15 MAY 2019

REPORT BY THE HEAD OF LEGAL AND DEMOCRATIC SERVICES

REVIEW OF THE CONSTITUTION

WARD(S) AFFECTED: All

Purpose/Summary of Report

This report is for Members to consider proposed revisions to the Council Constitution.

<u>RECOMMENDATIONS FOR COUNCIL:</u> That	
(A)	The revisions to the Council Constitution, be approved.
(B)	The Monitoring Officer be authorised to make any minor amendments, correct typographical or drafting errors required; and
(C)	The Monitoring Officer be authorised to make any consequential changes to the Constitution arising from any legislative changes or other decisions that may be taken during the year.

1.0 Background

1.1 East Herts Council has agreed a Constitution which sets out how the Council operates, how decisions are made and the procedures which are followed to ensure that these are efficient, transparent and accountable to local people. Some of these processes are required by the law, while others are a matter for the Council to choose.

1.2 Under Part 5 f 2.2 (g), the Monitoring Officer, may

(g) report to the Council, from time to time, on the Constitution and any necessary or desirable changes following consultation, in particular, with the Head of Paid Service and Chief Financial Officer;

2.0 Constitution Changes

2.1 Most of the proposed changes are minor in nature and are proposed in order to address legislative changes and to manage day to day requirements. Whilst this is within the delegation to the Monitoring Officer, it is included within this report for clarity and for ease of reference for Members.

2.2 The proposed changes to the authorisation levels within the Financial procedure rules at Part 4 of the Council Constitution were requested by the Head of Strategic Finance and Property.

2.3 The changes to the procurement levels were requested by the Head of Strategic Finance and Property to increase levels along with increases in pricing and to bring us more in line with other district / borough councils.

2.4 **Essential Reference Paper 'B'**, highlights key areas of change which have been amended in the Constitution.

3.0 Implications/Consultations

3.1 Information on any corporate issues and consultation associated with this report are contained within **Essential Reference Paper 'A'**.

Background Papers:

None.

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